

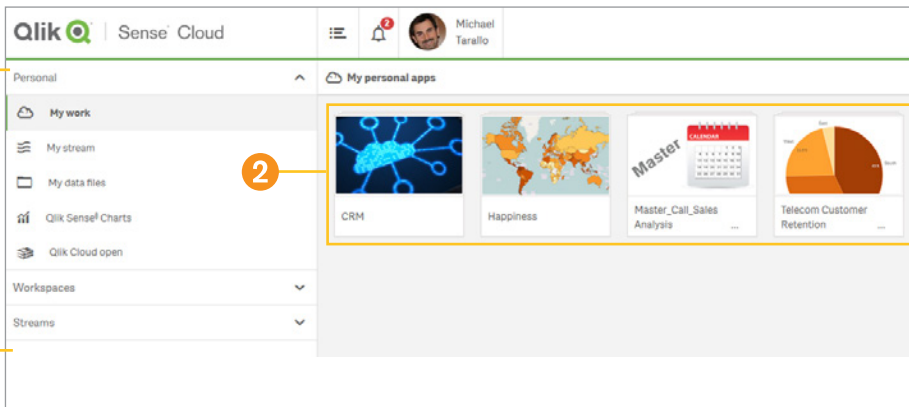
Qlik Sense® Cloud Business Group Owner Quick Reference



Who's this for:

This quick reference guide is for 'Owners' of a Qlik Sense® Cloud Business (QSCB) workspace. 'Owners' are those who purchased 1 or more workspaces and have access to the workspace administrative settings, such as inviting members, creating streams and granting access. If you are an 'Editor' please refer to the Qlik Sense® Cloud Business – 'Editor' Quick Reference Guide.

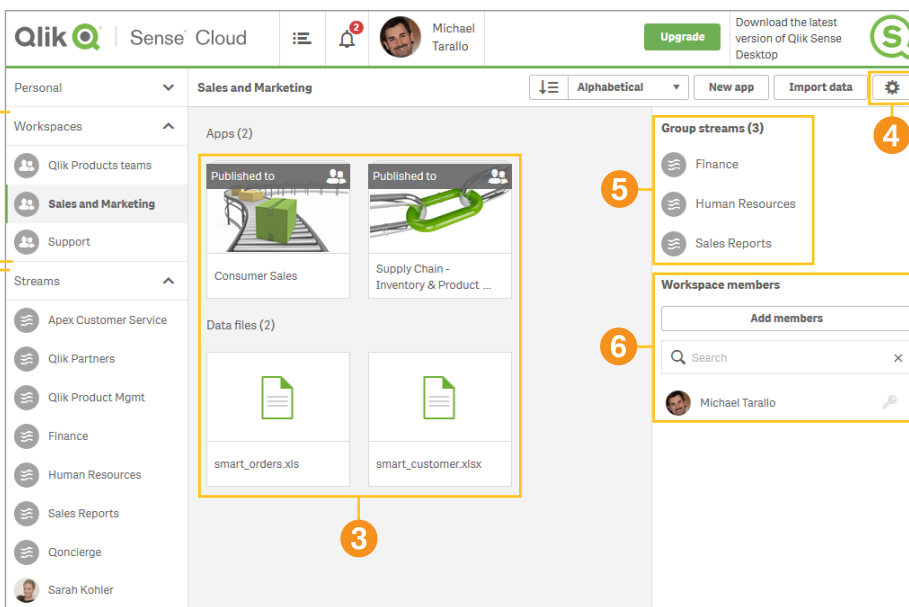
The Hub:



Personal

- 1 Personal Area
- 2 Personal Apps

Group members cannot see this content unless you download the app(s) and import them into the group workspace.



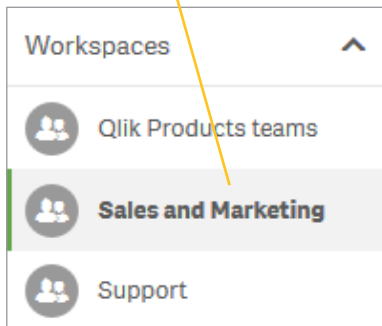
Workspace

- 1 Group Workspace(s)
- 2 Content Streams
- 3 Group Apps and Data
- 4 Settings
- 5 Group Streams
- 6 Invited Members

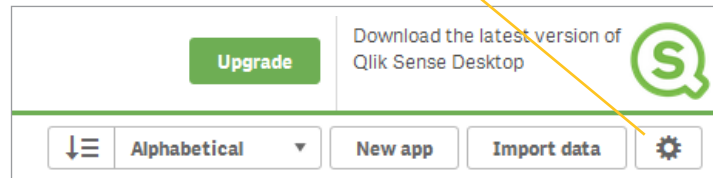
Your group members have access to content in this area. As the Group Owner, you control which group members have access to specific workspaces and content streams.

Invite Members to Workspace:

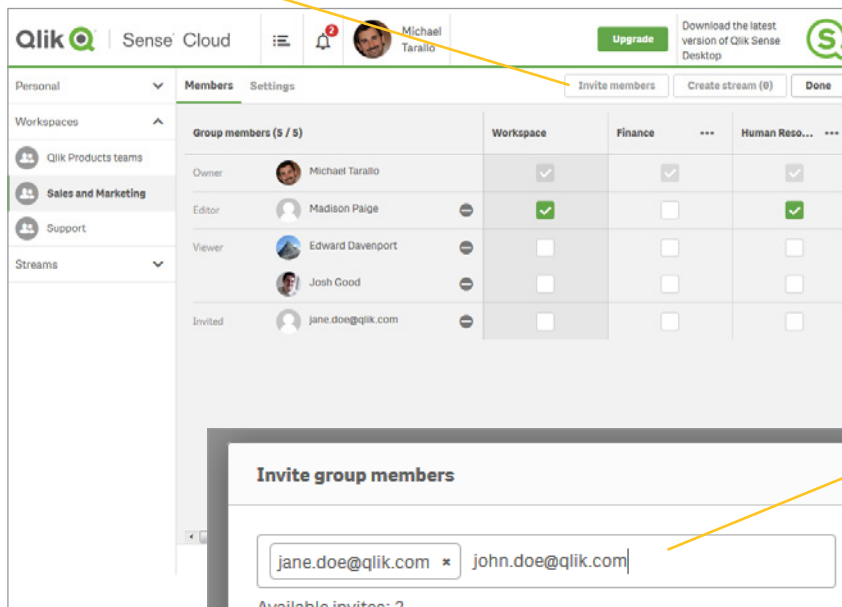
1. Select Workspace



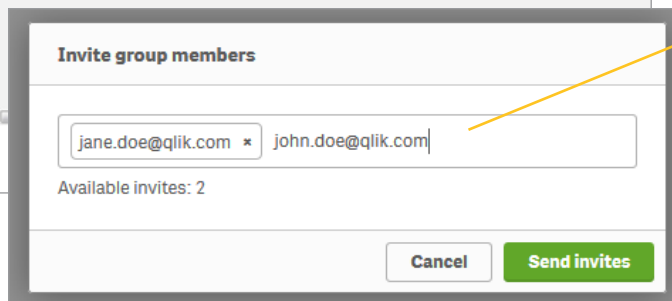
2. Select Settings



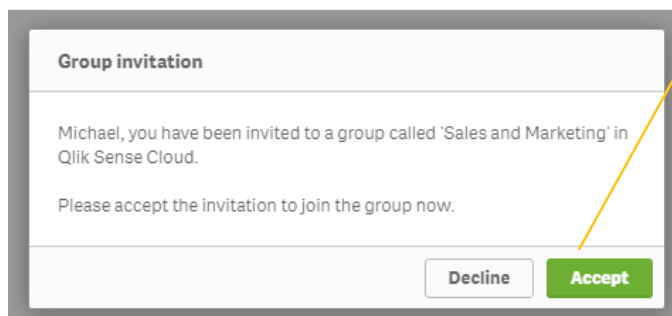
3. Click Invite Members



4. Enter in one or more email addresses of a member, click Send invites

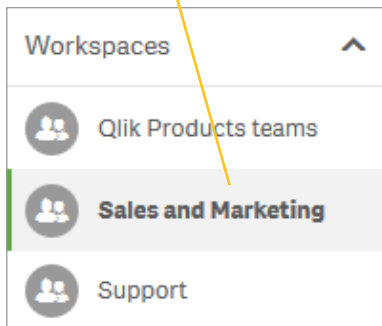


5. Invited member needs to register with Qlik Sense Cloud and Accept invite once logged in to their Qlik Sense Cloud.

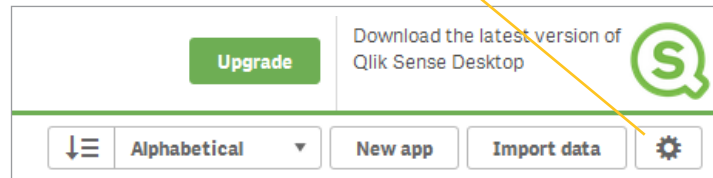


Create Streams

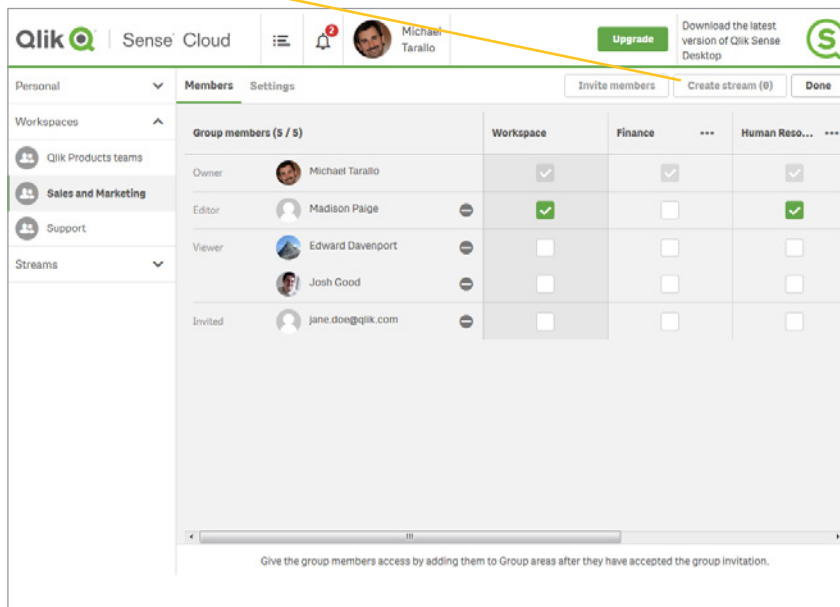
1. Select Workspace



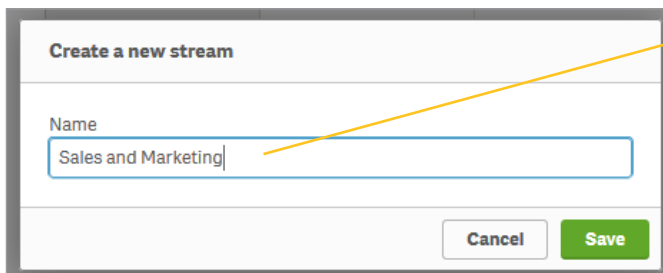
2. Select Settings



3. Click Create Stream

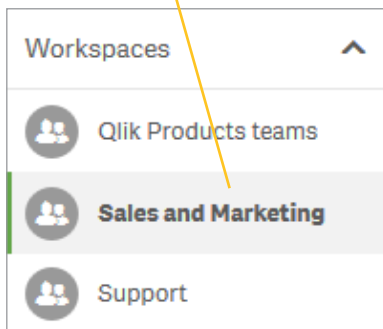


4. Enter in name for Stream, click Save

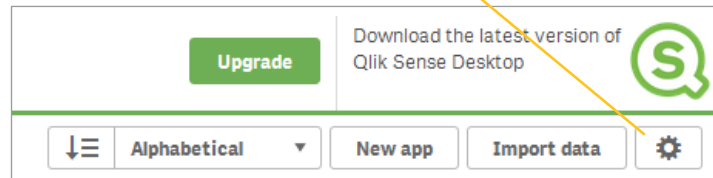


Granting Access to Workspace and/or Streams:

1. Select Workspace



2. Select Settings



3. Accepted member invites will show "Viewer" status by default

A screenshot of the 'Members' table. The table has columns for 'Group members (5 / 5)', 'Workspace', 'Finance', 'Human Reso...', and 'Sales Reports'. The first row shows Michael Tarallo as the 'Owner' with access to all streams. The second row shows Madison Paige as a 'Viewer' with access to 'Sales Reports'.

Group members (5 / 5)	Workspace	Finance	Human Reso...	Sales Reports
Owner: Michael Tarallo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Viewer: Madison Paige	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Invited: apexsalesoperations@gm...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invited: jane.doe@qlik.com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invited: john.doe@someemail.com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Select Streams members can view

5. (optional) Give member EDIT access to Workspace

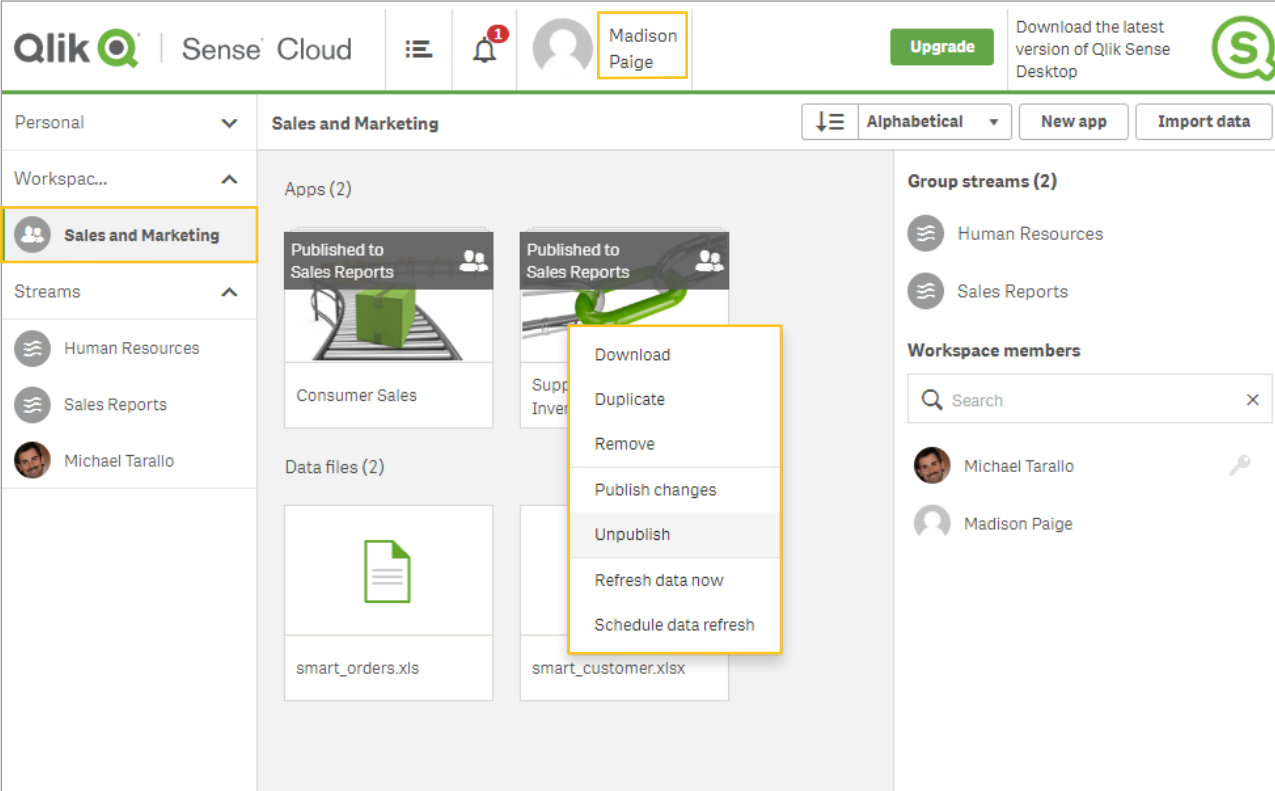
A screenshot of the 'Members' table showing Madison Paige's status updated to 'Editor'. She now has access to both the 'Workspace' and 'Sales Reports' streams.

Group members (5 / 5)	Workspace	Finance	Human Reso...	Sales Reports
Owner: Michael Tarallo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Editor: Madison Paige	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Invited: apexsalesoperations@gm...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invited: jane.doe@qlik.com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invited: john.doe@someemail.com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Granting Access to Workspace and/or Streams:

Editor View:

5a. 'Editor' member can add data / create apps / publish to stream / refresh data



The screenshot shows the Qlik Sense Cloud interface. At the top, the user 'Madison Paige' is logged in. The main workspace is titled 'Sales and Marketing'. On the left sidebar, the 'Sales and Marketing' workspace is selected. The main area displays two apps and two data files. A context menu is open over the 'smart_customer.xlsx' data file, showing options: Download, Duplicate, Remove, Publish changes, Unpublish, Refresh data now, and Schedule data refresh.

Adding Data, data refresh and Creating Apps in a Workspace:

Please refer to Qlik Sense Cloud and Qlik Sense Cloud Business – 'Editor' Quick Reference guides.

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Additional Resources:

See the 'Qlik Cloud open' section for instructional videos, guides and additional help resources.

The screenshot displays the Qlik Sense Cloud user interface. The top navigation bar includes the Qlik logo, 'Sense Cloud', a menu icon, a notification bell with a '3' badge, a user profile for Michael Tarallo, an 'Upgrade' button, and a link to 'Download the latest version of Qlik Sense Desktop'. The main content area is divided into three sections: a left sidebar, a central grid of video thumbnails, and a right sidebar. The left sidebar, under the 'Personal' section, lists 'My work', 'My stream', 'My data files', 'Qlik Sense Charts', and 'Qlik Cloud open' (which is highlighted with a yellow box). Below this are 'Workspaces' and 'Streams'. The central grid features six video thumbnails with titles such as 'Introducing Qlik Sense Cloud', 'Qlik Sense Cloud Overview', 'Importing data from different sources to create your app', 'Share your apps using Qlik Sense Cloud', 'Sharing visualizations using Qlik Sense Charts', and 'Qlik Sense in 60 - Add Data to the Qlik Sense'. The right sidebar contains a 'Getting started checklist' with links like 'Explore a demo app', 'Watch a short video', 'Read the Quick Guide', 'Create an app', and 'Share your app', followed by links to 'Community', 'Help', and 'Market', and a checked link for 'Explore Qlik Sense Cloud'.